

Get control of your cash-flow

Managing AP approvals manually is time consuming, error prone, and creates unnecessary review cycles that slow you down. But now there's a better way.

A/P Approvals for Unanet AE introduces new efficiencies and controls for your accounting team by centralizing your approval process, coordinating multiple approvers with automated notifications, and ensuring your vendors and sub-consultants are paid accurately and on time.

Streamline your approval process, gain real-time insights into the status of your A/P invoices, and create a more predictable cash flow with A/P Approvals.



Create more predictable cash flow

with a streamlined approval process



Keep approvals moving forward

with automated notifications that reduce your email count so you can focus on higher-value work



Ensure accurate and timely payments

by coordinating the needed approvers around a single source

Supercharge Your A/P Workflow with Approval Routing

1 | **Set Up Your Users in Permissions**

In order for approval routing to work, users must be set up with the appropriate permissions.

2 | **Get Started by Enabling Settings in Accounts Payable**

System admins can enable and configure A/P invoice approvals via the new applet in Accounts Payable.

3 | **Instantly Notify When It's Time to Approve**

Never track invoice approvals through emails and spreadsheets again. Whenever you change the approval status of an invoice, you will automatically notify others that action needs to be taken.

4 | **Single or Multiple-Approver Workflows Supported**

Whether your workflow requires one or many approvers, you can configure A/P approvals to fit your needs. Invoices are immediately routed to the next person assigned for approval.

Ready to get started?

Try It Now